



**Meikei High School**

# Application Guidelines for International Students

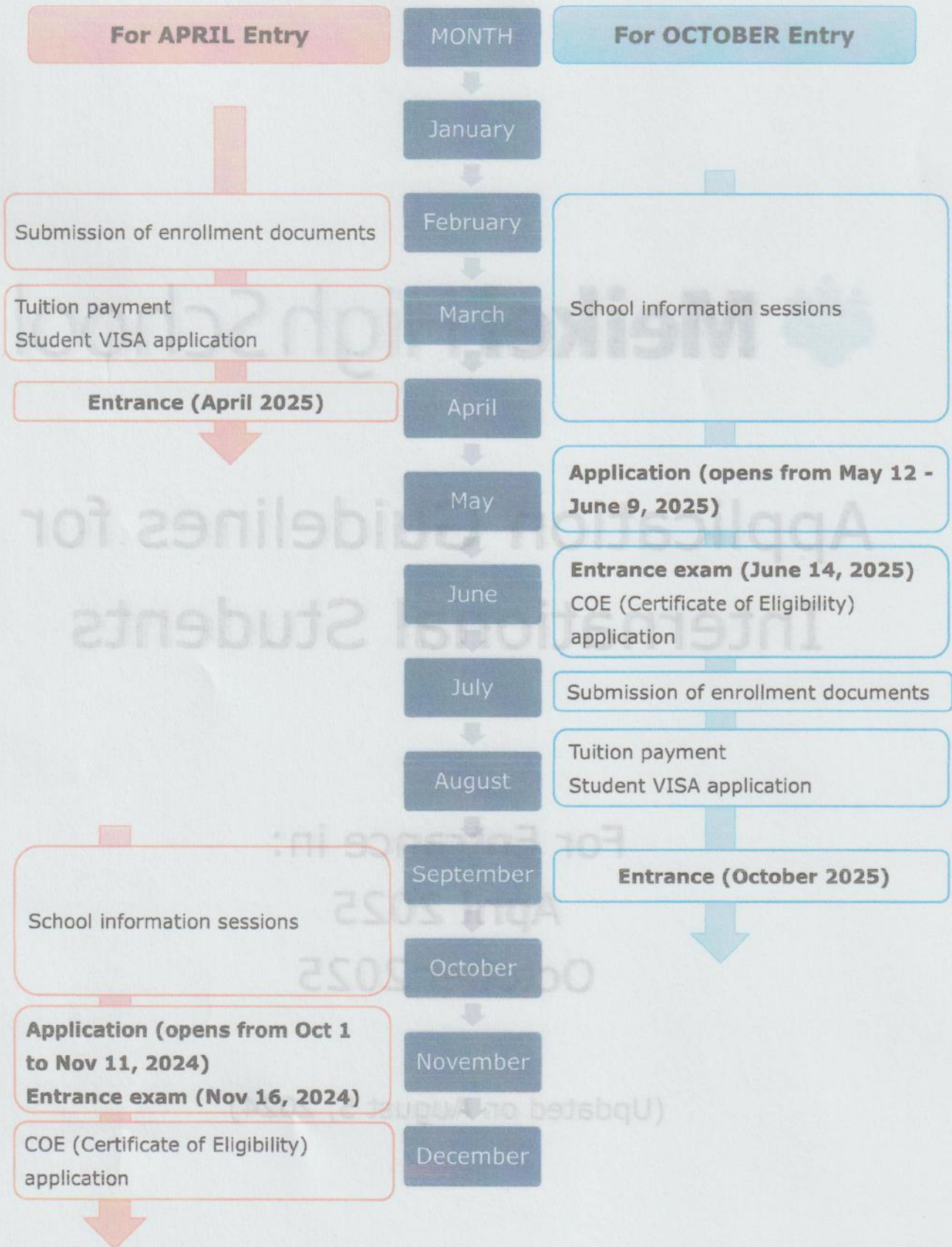
For Entrance in:

April 2025

October 2025

(Updated on August 5, 2024)

## 1. Application Schedule



## 2. Important Dates and Deadlines

Entry	Application Period	Exam Date	Result Notification
Apr 2025	Tue, Oct 1, 2024 - Mon, Nov 11, 2024	Sat, Nov 16, 2024	Within approximately 2 weeks after the exam
Oct 2025	Mon, May 12, 2025 - Mon, Jun 9, 2025	Sat, Jun 14, 2025	Within approximately 2 weeks after the exam

\*The schedule may differ depending on the country/region. For more information, please contact <[international@meikei.ac.jp](mailto:international@meikei.ac.jp)>.

## 3. Application Procedure

### 1) Application Requirements (For MG/IB/Year-long program applicants)

To apply for Meikei High School, you must have:

- been born on Apr 1, 2010, or earlier.
- completed (or are expected to complete) junior high school by the day of enrollment in 2025.
- completed (or are expected to complete) 9 years of education by the day of enrollment in 2025.

\*It is desirable if you have learned Japanese for 12 months or more.

### 2) Application Documents ◆required ◇optional (submit if available)

◆**Application Form** (Type in the designated format)

◆**Reasons for Studying Overseas and Future Plans** (Type in the designated format)

◆**Academic transcript from your junior high school**

- If you are a current high school student, submit academic transcripts from BOTH your junior high and high schools.

◇**An official proof of your language proficiency** (JLPT, TOEFL, IELTS, TOEIC, etc.)

- If you have a certain level of English proficiency, you may be exempt from our English test. To prove your proficiency, submit an official score (for the standard of the level, see the table). Exemption is determined with respect to your English proficiency, linguistic and educational backgrounds.

Course	CEFR	TOEFL iBT	IELTS
MG	B2	70 or higher	5.5 or higher
IB	C1	95 or higher	7.0 or higher

◇ **A photocopy of your passport**

### 3) How to Apply

- Submit your documents either (a) via postal service to Meikei High School or an agency in your country/region or (b) via email to the address below in PDF format.
- For inquiries and submissions, contact us at <[international@meikei.ac.jp](mailto:international@meikei.ac.jp)>.

## 4. Entrance Examination (Paper Test & Oral Interview)

### 1) Examination Content (applicable to MG/IB/Year-long programs)

You will take a paper test and attend an oral interview for our entrance examination.

#### **Paper Test**

The paper test will be held at a designated test site in your country/region.

The subjects required differ depending on the course you apply for:

Is the subject/document required?				
Course	English	Mathematics	Japanese	Personal Statement
MG	Yes (*see below)	Yes	Yes	No
IB	Yes (*see below)	Yes	Yes	Yes

#### **English** (50 minutes, 100 points)

\*If you demonstrate a sufficient level of English proficiency, you may be exempt from the English test. See the "Application Documents" in the previous section and submit an official score upon application.

\*If you have been officially educated in English (such as at an international school), you may be exempt from the English exam.

#### **Mathematics** (50 minutes, 100 points)

In the Mathematics test, supplementary explanations will be provided in English.

#### **Japanese** (50 minutes, 100 points)

The score of the Japanese language test is used solely to assess your language proficiency and does not affect the admission decision.

#### **Oral Interview**

You will be interviewed for approximately 30 minutes in English or Japanese, depending on your language proficiency.

The interview will be held online (on Zoom) or face-to-face at a designated school or agency in your country/region.

As a rule, your guardian must accompany you during the interview.

2) Application Fee

The application fee is ¥20,000 per applicant, and it must be paid BEFORE the paper test.

3) Result Notification

The results will be notified via email within approximately 2 weeks after the examination.

## 5. Enrollment Procedure

After receiving the notification of acceptance, submit the following documents to Meikei High School or your agency at your earliest convenience.

1) **Letter of Financial Support** [original]

2) **Certificate of Employment** of the sponsor (issued within 3 months) [original]

3) **Income Certificate** of the sponsor (issued within 3 months) [original preferred]

4) **An official proof of the relationship between the applicant and sponsor** [original]

5) **Bank Balance Certificate** of the sponsor (issued within 3 months) [original]

- The balance must cover the necessary costs (including tuition and dormitory fees) for one year of study abroad at Meikei High School.

6) **Transaction history for the previous one year** of the sponsor's bank account [original]

7) 4 copies of a **photo of the applicant** (taken within 6 months)

- Size 4cm×3cm, no cap/hat/head covering, with a plain background

8) **Certificate of Graduation** of the last school attended or **Certificate of Student Status** at your current school (issued within 3 months) [original]

- If you are a current high school student, submit BOTH the Certificate of Graduation from your junior high school AND the Certificate of Student Status at your high school.

9) **Official Academic Transcript** of the last school you attended [original]

- It must be signed or sealed by the school principal.

- If you are a current high school student, submit transcripts from BOTH your junior high school and high school.

Application Fee

- 10) An official document to prove your **Japanese language learning experience** (minimum 12 months) [original]
- It must include the institution name, period of study, and contents of the courses attended.
  - If you have a shorter learning experience or no experience, please consult with us.

11) A **photocopy of your passport**

After receiving the notification of acceptance, submit the following documents to Meikei High School or your agency at your earliest convenience.

- 1) Letter of Financial Support [original]
- 2) Certificate of Employment of the sponsor (issued within 3 months) [original]
- 3) Income Certificate of the sponsor (issued within 3 months) [original/prepared]
- 4) An official proof of the relationship between the applicant and sponsor [original]
- 5) Bank Balance Certificate of the sponsor (issued within 3 months) [original]
  - The balance must cover the necessary costs (including tuition and dormitory fees) for one year of study abroad at Meikei High School.
- 6) Transaction history for the previous one year of the sponsor's bank account [original]
- 7) 4 copies of a photo of the applicant (taken within 6 months)
  - Size 4cm x 3cm, no cap/hair/head covering, with a plain background
- 8) Certificate of Graduation of the last school attended or Certificate of Student Status at your current school (issued within 3 months) [original]
  - If you are a current high school student, submit BOTH the Certificate of Graduation from your junior high school AND the Certificate of Student Status at your high school.
- 9) Official Academic Transcript of the last school you attended [original]
  - It must be signed or sealed by the school principal.
  - If you are a current high school student, submit transcripts from BOTH your junior high school and high school.

## 6. Expenses for Study Abroad

### 1) Lists of expenses

#### Expenses upon admission

費用(入学時のみ) Expenses (upon registration)	(4月入学・10月入学共通) (The amount is the same for April and October entry)
入学時納入金 Registration fee	¥650,000
制服代 Clothing costs	¥150,000
選考料 Application fee	¥20,000

#### Yearly expenses (The amount may be adjusted after your enrollment.)

	1年 One year (12カ月, 2025年4月~2026年3月 (12 months, Apr 2025 to Mar 2026)		半年 Half Year (6か月, 2025年10月~2026年3月 (6 months, Oct 2025 to Mar 2026)	
	MG Course	IB Course	MG Course	IB Course
授業料 Tuition fee	¥1,020,000	¥1,590,000	¥510,000	¥795,000
寮費 Dormitory fee	¥696,000	¥696,000	¥348,000	¥348,000
寮食費 Dormitory meal expenses	¥330,000	¥330,000	¥165,000	¥165,000
寝具レンタル Bedding rental fee	¥29,700	¥29,700	¥14,850	¥14,850
教育充実費 Education enhancement fee	¥200,000	¥200,000	¥200,000	¥200,000
教材費等預り金 Deposit fee (for textbooks, etc.)	¥150,000	¥150,000	¥150,000	¥150,000
国民健康保険料 National health insurance fee	¥17,000	¥17,000	¥10,000	¥10,000
合計 Total	¥2,442,700	¥3,012,700	¥1,397,850	¥1,682,850

## 2) Breakdown of expenses

### A) Fees to be paid upon entrance (Registration fee): ¥650,000

- The registration fee is required only in your first year at Meikei High School.
- You must pay this fee if you plan to enter or transfer to Meikei High School and earn a high school diploma or IBDP. This fee is not required for international students who stay here for only one year, such as exchange students.
- The registration fee is a sum of the following fees.

入学金 <b>Enrollment confirmation fee</b>	¥250,000
施設費 <b>Facility expenses</b>	¥160,000
入寮費 <b>Dormitory entrance fee</b>	¥240,000
<b>合計 (入学時納入金) Total (Registration fee)</b>	<b>¥650,000</b>

- The enrollment confirmation fee (¥250,000) must be paid within 10 days after the result is notified. As soon as your payment is confirmed, we will begin the procedure to acquire the Certificate of Eligibility (COE). As for the other fees, you may pay simultaneously with the tuition and other expenses.
- The registration fee will only be refunded if you cancel your enrollment BEFORE your entrance.

### B) Clothing costs (including athletic wear, etc.): ¥150,000

- These are required only in your first year at Meikei High School.
- They cover the following: a school uniform jacket, a pair of slacks or a skirt, white shirts, a summer polo, a sweater, a vest, a tie (or a ribbon), a school emblem, a pair of school shoes, indoor shoes, athletic wear (a set of a jersey and a pair of pants), a sports T-shirt, and a pair of shorts, swimwear, rugby (for boys) or kendo (for girls) uniforms, and a lab coat.
- For extra clothes, you must pay with your own money.

### C) Application fee: ¥20,000

### D) Annual tuition MG Course: ¥1,020,000 IB Course: ¥1,590,000

- This is annual tuition for the 2025 academic year. The tuition must be paid within 10 days after your COE is issued. (It takes approximately 30 to 70 days after the entrance examination until the COE issuance.)
- The tuition is non-refundable after enrollment.

### E) Dormitory fee: ¥696,000



- This is an annual dormitory fee for the 2025 academic year.
- Usually, dormitory students share a room with another student. You are provided with a desk, a bookshelf, a bed, a clothes case, and a desk light for personal use. You may also use the shared equipment, including a refrigerator, a microwave, an air conditioner, a hot-water server, a cold-water server, western-style toilets, a shower building (equipped with a large public bath, private shower rooms, and hair dryers), and an iron.

**F) Dormitory meal expenses: ¥330,000**

- This is an annual meal expense for the 2025 academic year. It covers three meals (breakfast, lunch, and dinner) per day.
- The meal expenses will only be refunded if you quit our school halfway through the academic year. We will refund meal expenses for the following months.

**G) Bedding rental fee: ¥29,700**

- This fee is an annual rental fee for dormitory bedding. The amount above is for the 2024 academic year and is subject to change for April 2025. The difference will be covered by the deposit fee (I).
- The bed sheet is renewed once a week, and the bedding is renewed three times a year. You may bring your own bedding into the dormitory. However, electrical bedding devices (including electric blankets) are prohibited.

**H) Education enhancement fee: ¥200,000**

- This fee is used to maintain the learning environment for international students, and perform necessary procedures related to administration and status of residence.

**I) Deposit fee (for textbooks, etc.): ¥150,000**

- This fee covers the annual expenses for course materials and equipment.
- The deposit fee is the same for MG and IBDP course students. However, IB students may be required to pay an additional fee.
- The remainder of the deposit fee will be refunded when you graduate.

**J) National Health Insurance: ¥17,000**

- This is an annual insurance fee. You are required to pay the insurance fee simultaneously with the tuition.

3) How to pay the expenses

Send all expenses by bank transfer to the following bank account. We do not accept credit card payments.

BANK NAME: SUMITOMO MITSUI BANKING CORPORATION  
(SWIFT: SMBCJPJT)  
BRANCH NAME: TSUKUBA BRANCH  
BANK ADDRESS: 5-19, Kenkyugakuen, Tsukuba-shi, Ibaraki, 305-0817  
Japan  
TEL: +81-29-855-9621  
ACCOUNT NAME: MEIKEI HIGH SCHOOL  
ACCOUNT NO.: 244-0146545  
ADDRESS: 1-1, Inarimae, Tsukuba-Shi, Ibaraki, 305-8502 Japan  
TEL: +81-29-851-6611

4) Other expenses

◆ The fees A & B are for compulsory school activities.

A) **School trip fee**

2nd-year high school students have a school trip. If the destination is overseas, the school trip will cost approximately 400,000 yen and the fee will be charged separately from the general study abroad fee.

B) **Step-Up Training participation fee**

1st-year high school students have a school trip called the "Step-Up Training". It will cost approximately 50,000 yen and the fee will be charged separately from the general study abroad fee.

◆ The fees C to E below are for optional activities and are required only when applicable.

C) **External examination fee**

Meikei students take examinations held by external organizations (such as practice university entrance examinations) several times a year. You may take the external exams if you wish. In that case, you must pay the exam fee with your own money. The examination fee will be covered by the deposit fee.

D) **Individual tutoring fee**

- International students can take individual tutoring sessions on various subjects (including the Japanese language) at their request. Most tutors are current graduate students at the University of Tsukuba.
- You must pay the tutoring fee with your own money. One lesson is 120 minutes long and held once a week, and the tutoring fee is 2,200 yen per lesson. If you request, you may study more than one subject.
- The tutoring fee must be paid separately from the general study abroad fee and will be charged twice a year (once for the first semester and once for the second semester).

#### E) **Homestay commission**

- International students can experience a homestay during a long vacation if they are interested. Your homestay will be arranged through the agency "(株)ネクステージ Homestay in Japan." The commission depends on the season and other factors. The fee is approximately 6,000 yen per night. The homestay commission must be separately from the general study abroad fee.

### 5) Insurance systems

#### A) **National Health Insurance**

International students who plan to stay in Japan for three months or more must join the National Health Insurance. It covers 70% of your medical fees, and you need to pay the rest (30%) out of your own pocket.

#### B) **Insurance for injuries during school activities**

- Meikei High School pays insurance fees for students' injuries during school activities. (The education enhancement fee covers the insurance fee.) However, we strongly advise you to take out optional medical or injury insurance in your home country as well.

### 6) The "Tuition Support" and scholarships

#### A) **Tuition Support**

- International students who study in Japan for two years or more can receive financial support from the Japanese Government. You will be provided with ¥9,900/month during your stay. You will be registered for the system right after your enrollment and receive the funds beginning about three months later.
- The Tuition Support is intended to reduce the household burden associated with educational costs. The prefectural government sends the money to each school, which the school then manages. Students cannot receive the Tuition Support in person or use

it for any other purposes.  
The Tuition Support fee provided will offset part of the tuition for the next academic year.  
If you are graduating, the remaining Tuition Support fee will be refunded upon graduation, along with the remaining Deposit fee (I).

**B) Scholarships**

- In Japan, there are no official scholarship systems for high school students.
- Meikei High School does not offer scholarships except in special cases.

**7. Contact Us (for inquiries, document submission, etc.)**

Address: International Student Center, Meikei High School  
1-1 Inarimae, Tsukuba City, Ibaraki  
305-0061 JAPAN  
Email: [international@meikei.ac.jp](mailto:international@meikei.ac.jp)  
Tel: (+81)29-851-6611  
Fax: (+81)29-856-5455